

**Connecticut State Board of Accountancy**

**Meeting Minutes**

**May 6, 2014 – 10:00 A.M.**

Second Floor Conference Room  
30 Trinity St., Hartford, CT 06106  
860-509-6179  
[sboa@ct.gov](mailto:sboa@ct.gov)

**SWEARING IN OF NEW BOARD MEMBERS BY SECRETARY OF THE STATE DENISE W. MERRILL**

Secretary of the State Denise W. Merrill swore in John H. Schuyler, CPA, (Chairman), Peter J. Niedermeyer, CPA, Marcia L. Marien, CPA, Dannell R. Lyne, CPA, MST, Timothy F. Egan, CPA and Mark Aronowitz

**REMARKS BY SECRETARY OF THE STATE DENISE MERILL**

Secretary of the State Denise W. Merrill thanked all the new Board members for accepting their appointments to the Connecticut State Board of Accountancy. Secretary Merrill introduced Deputy Secretary James S. Spallone to the new members and stated that Deputy Secretary Spallone will be working closely with them on day to day basis. Secretary Merrill stated that she and Deputy Secretary Spallone are looking forward to working with all of them.

Chairman John H. Schuyler, CPA called the meeting to order at 10:00 a.m. at the Connecticut State Board of Accountancy, 30 Trinity Street, Hartford, Connecticut.

**BOARD MEMBERS PRESENT:**

John H. Schuyler, CPA  
Peter J. Niedermeyer, CPA  
Marcia Marien, CPA  
Dannell R. Lyne, CPA  
Timothy F. Egan, CPA  
Mark Aronowitz

**ABSENT:**

Martha S. Triplett, Esq.

**STAFF MEMBERS PRESENT:**

Secretary of the State Denise W. Merrill  
James F. Spallone, Deputy Secretary  
Av Harris, Communications Director  
Sonia Worrell Asare, Legal Counsel  
Stephanie Sheff, License and Application Analyst  
Constance Sakyi, Paralegal Specialist 1  
Dominika Sorensen, Office Assistant  
Blanche Reeves-Tucker, Fiscal Administrative Manager

**OTHERS PRESENT:**

Art Renner, CPA, Executive Director of CT Society of CPA

Brian J. Kelleher, CPA

Charles Salvatore Costanzo II

**SELF-INTRODUCTIONS OF CHAIR AND BOARD MEMBERS**

Chairman John H. Schuyler, CPA stated that he is currently employed at Marcum LLP in Hartford, CT.

Mr. Mark Aronowitz stated that he recently retired after working for the Office of the State Comptroller for a total of 26 years.

Mr. Peter J. Niedermeyer, CPA stated that he is currently employed at Blum, Shapiro & Company, P.C. in West Hartford, CT.

Mr. Timothy F. Egan, CPA stated that he is currently employed at KPMG LLP in Stamford, CT.

Mr. Dannell R. Lyne, CPA, MST stated that he is currently employed at Dylewsky, Goldberg & Brenner, LLC in Stamford, CT.

Ms. Marcia L. Marien, CPA stated that she is currently employed at O,Connor Davies LLP in Wethersfield, CT

Attorney Asare introduced Ms. Martha Triplett (not present at the meeting). Ms. Triplett is currently employed at Delaney & Triplett, P.C. in Wallingford, CT.

Complete biographies of all the board members will be provided at the State Board of Accountancy website in the near future.

**REMARKS FROM CHAIRMAN JOHN H. SCHUYLER**

Mr. Schuyler stated that he looks forward to working with the Board and thanked the Board members for accepting their appointments. Mr. Schuyler also thanked the former Board members for their hard work and dedication to the profession.

**INTRODUCTION OF BOARD OF ACCOUNTANCY STAFF TO NEW BOARD MEMBERS**

Attorney Asare introduced Ms. Stephanie Sheff, License, Application and Analyst, who has been working at the state board of accountancy for 12 years. Ms. Sheff is the most senior employee and has the longest tenure with the board. Ms. Sheff processes all of the licensing applications, waiver requests for CPE extensions, and handles any exam problems or concerns.

Attorney Asare also introduced Ms. Constance Sakyi, Paralegal Specialist I, who began working for the state at the Department of Agriculture in June 1994. Ms. Sakyi has been with the Secretary of the State since 2008 and with the Board of Accountancy at the beginning of 2013. Ms. Sakyi processes peer reviews, initial complaints and other office duties.

Attorney Asare also introduced Mrs. Dominika Sorensen, Office Assistant, who joined the Board in April 2013. Mrs. Sorensen is in charge of interstate exchange, auditing process, gathering documents for certificates and licenses and general office duties.

**ACTION REQUIRED** – Approve Minutes of the April 1, 2014 and April 29, 2014 Board Meetings. Ms. Marcia Marien made a motion to approve both minutes. Mr. Timothy Egan seconded the motion. All present Board Members voted in favor.

**ACTION REQUIRED – Approve Formal Resolution Thanking Former Board Members for Their Services**

Chairman John Schuyler read the resolution and Mr. Timothy Egan made a motion to approve the resolution. Mr. Dannel Lyne seconded the motion. All present Board Members voted in favor. The resolution was dually signed by Secretary Merrill and Chairman Schuyler. The resolution will be available on the State Board of Accountancy website [www.sots.ct.gov](http://www.sots.ct.gov)

**CITATION TO ELIJAH WATT SELLS AWARDEE – Charles Salvatore Costanzo II**  
Secretary of the State Merrill congratulated Mr. Charles Salvatore Costanzo II for his outstanding performance on the 2014 CPA exam by the American Institute of Certified Public Accountants (AICPA) and presented him with a citation celebrating his accomplishment.

**NASBA CONFERENCE FOR NEW BOARD MEMBERS – Travel Information**

Attorney Asare recommended that all the Board members attend the NASBA Conference and reminded them to register for the conference or they can contact Blanche Reeves-Tucker, Fiscal Administrative Manager to register on their behalf.

**2014 MEETING DATES AND TIME**

The Board agreed to keep the previously scheduled meeting dates for the rest of the year but amended the time to 10:00 a.m.

**CURRENT BUDGET – Blanche Reeves-Tucker, Fiscal Administrative Manager**

Blanche Reeves-Tucker, Fiscal Administrative Manager gave a brief summary of the budget.

**JUNE 24, 2014 RETREAT:**

Chairman Schuyler asked Board members to email any topics they may have for discussion to Attorney Asare. Attorney Asare suggested that the location for the June 24, 2014 Retreat be at the Legislative Office Building in Hartford.

**BOARD MEMBER HANDBOOK REVIEW – TRAINING PART 1**

A copy of the handbook was given to all present board members. Attorney Asare went over the main sections of the handbook regarding the role of the board; meetings and schedules; expense reimbursements; travel guidelines, license and application process, enforcements, quality review, continuing professional education (CPE), Robert Rule of Order, and administrative matters.

Deputy Spallone stated that the Board of Accountancy is part of the Secretary of the State's office and the Board is under the supervision of the Deputy's Office.

Deputy Spallone gave a brief biography of Attorney Sonia Asare, who graduated from Spelman College at Atlanta, Georgia with Bachelors in Economics, Syracuse University College of Law with

a certificate in corporate law, and Maxwell School with a Masters in Economics and was admitted to Connecticut Practice in 2006. Attorney Asare previously worked at the Travelers Indemnity as a Senior Regulatory Analyst from 2007 to 2012 and presently an Adjunct Professor at the Capitol Community College, teaching economics.

## **EXAM AND LICENSING**

### **Action required – Industry, Government, or Self Employed experience, and Other Applications**

John Armisted Rogers – Application for Initial Certificate & Initial CPA License – Public firm with non-Public experience. Ms. Marien made a motion to table the application to give the new Board members time to get more familiar with the SBA Form. Mr. Lyne seconded the motion. All present Board Members voted in favor.

## **REVIEW FIRM PERMITS FOR APPROVAL**

**PCAOB** Inspection Reports Received – member comment on review

- Review date March 19, 2014 **BKD, LLP**  
**Pue, Chick, Leibowitz & Blezard, LLC**
- Review date April 18, 2014 **CF & CO., L.L.P.**  
**CohenReznick LLP**  
**McGladrey LLP**  
**PKF O’Connor Davies**  
**Schneider Downs & Co., Inc.**  
**WeiserMazars LLP**  
**WithumSmith+Brown, PC**

## **EXAMINATION AND CPE EXTENSION- None**

## **OTHER BUSINESS**

Enforcement Cases – None

## **PUBLIC COMMENTS**

Mr. Brian J. Kelleher, CPA stated that effective May 12, 2014 he will be the President of the Connecticut Society of Certified Public Accountants.

Mr. Renner, CPA, Executive Director of CT Society of CPA, thanked the new members individually for volunteering their time to be on the Board. Mr. Renner stated that the Society is looking forward to working with all of the Board members.

Mr. Renner invited all Board members to the CT Society of CPAs’ Certificate Ceremony on Tuesday, June 3, 2014 at the Aqua Turf Club, Plantsville, Connecticut.

Ms. Marien made a motion to adjourn the meeting at 11:10 am. Mr. Niedermeyer seconded the motion. All present Board members voted in favor.

Next scheduled meeting: Tuesday, June 24, 2014, 10:00 a.m., at the Legislative Office Building.